

Curriculum Instruction Committee Agenda

Contra Costa College

2600 Mission Bell Drive, San Pablo, California 94806

Monday, August 28, 2023

2:15 pm – 4:00 pm

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819.

THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND

Time	Item #	Description
2:15-2:20	A	CALL TO ORDER with Introduction of Guests
	1	CIC Chair: Leslie Alexander Division Representatives <ul style="list-style-type: none">• SES: Najia Azizi (Articulation Officer)• LA: Jennifer Griest, Anthony Gordon• AACE: Brianne Ayala, Jack Wheeler• NSAS: Jennifer Ounjian Non-Voting Members <ul style="list-style-type: none">• SLO Coordinator: Michael Kilivris• Director of Admissions and Records: Cole Moyer• Dean of Enrollment Services: Rodolfo Santos• Sr. Dean of Instruction: Jason Berner (acting)• Curriculum Specialist: Karen Ruskowski
2:20-2:30	B	CONSENT AGENDA ACTION ITEMS
	1	Agenda: August 28, 2023
	2	Minutes: April 24, 2023 (May 8 th meeting was canceled)
	3	MATH-171 Precalculus Correction: Add textbook that was inadvertently omitted during content review. Precalculus, by Jay Abramson, 2nd edition. Published Dec 21, 2021. Digital ISBN: ISBN-13: 978-1-951693-39-8
	4	LARAZ-142, 220 MUSIC-100C, 100D, 100F, 100G, 100I NURS-202, 203, 228 PE-134, 166, 169, 170, 171, 172, 100AN PEIC-166, 167 SPCH-300 Deactivation: COCI cleanup. These courses were all end-dated/inactivated in Colleague between the years 2011–2014 and were removed from catalog, but were still active in Chancellor’s Office database.
	5	NURS-095C, 095D RE-299 Deactivation: COCI cleanup. Courses have been in ‘pending’ status in Colleague since 1998, have never been offered and are not in catalog, but are active in Chancellor’s Office database.

Time	Item #	Description
	6	PUBSR-100 Deactivation: COCI cleanup. Course has been end-dated in Colleague since 1998 but is still in catalog and still active in Chancellor's Office database.
2:30-3:50	C	NON-CONSENT AGENDA ACTION ITEMS
Naidoo	1	ECHD-222 Supervision and Management (DS6) Revision: Content review. Add assignment examples. Update textbooks, and objectives.
Shah	2	BUS-125 Report Writing Revision: Content review. Update course description, MOIs, textbooks, lecture content, and out of class assignment hours/examples. Change grading option to Student Choice (from LTR). <i>(This proposal was re-tabled on 3/13/23 for further edits.)</i>
Shah	3	BUS-191 Small Business Management Revision: Content review. Update textbook and MOE's/remove percentages.
Shah	4	RE-163 Real Estate Practice Revision: Content review. MOIs, MOEs, textbooks, SLOs, lecture content.
Shah	5	BUS-294 Business Law Revision: Content review. Update MOIs and textbook.
Shah	6	ECON-220 Introduction to Macroeconomic Principle Revision: Content review. Update MOIs, MOEs, and textbook.
Shah	7	ECON-221 Introduction to Microeconomic Principles Revision: Content review. Update MOIs, MOEs, and textbook.
Shah	8	BUS-187 Principles of Accounting II Revision: Content review. Update out of class assignments and hours, and textbook.
3:50-3:55	D	DISCUSSION ITEMS
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3:55-4:00	E	PRESENTATIONS FROM THE PUBLIC
4:00	F	ADJOURNMENT – next meeting will be September 11, 2023

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN